

Overview

FEDERAL MEDICAL CENTRE

P.M.B. 1004, OLD AKWANGA ROAD KEFFI, NASARAWA STATE

INVITATION TO TENDER FOR 2021 CAPITAL PROJECTS FEDERAL MEDICAL CENTRE KEFFI

INTRODUCTION

The Federal Medical Centre, Keffi Nasarawa State in the provision of efficient and effective healthcare delivery in the state and its environs, in compliance with the requirements of the Public Procurement Act, 2007 and Extant Regulations of Government on the Procurement of Goods, Works and Services intends to implement some Capital Projects through funding from the 2021 budget appropriation.

Experienced and competent Consultants are invited to submit Expression of Interest (Eoi) for the Consultancy Services while Contractors are invited to collect and submit bids for Goods and Works.

(2.0) SCOPE OF WORKS/GOODS/SERVICES

CATEGORY A: WORKS

LOT NO	WORKS
Lot A1	Construction of New Twin Wards (116 bedded spaces) Phase 1

CATEGORY B: GOODS

LOT NO	SUPPLY OF GOODS (DESCRIPTION)
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Supply, Installation and Training on the following Medical Equipment:

Lot B1 Anaesthesia machines, suction machines, blood and infusion warmer, cell server machine, nerv

Theatre Equipment and tools for the following specialties:

Neurosurgery

Lot B2 Plastic Surgery

Cardiothoracic Surgery.

List is as contained in the BOQ

Lot B3 Bus 2018 Ambulance

CATEGORY C: CONSULTANCY SERVICES

LOT NO CONSULTANCY/DESCRIPTION OF SERVICES

Lot C1 Free Medical Outreach for the Sick

ELIGIBILITY REQUIREMENTS

Interested bidders should submit the following documents duly signed, paginated, separated by dividers and arranged in the order outlined hereunder:

(i) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7. Business Name is also acceptable for Services

(ii) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2018, 2019, 2020) valid till 31st December 2021 with minimum average annual turnover of N50m;

(iii) Evidence of Pension Clearance Certificate valid till 31st December 2021 (applicable where number of staff is at least 15);

(iv) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December 2021 (applicable where number of staff is at least 5 or at least N50m turnover);

(v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December 2021;

(vi) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring 31st December 2021 or valid certificate issued by the BPP;

(vii) Sworn Affidavit:

- disclosing whether or not any officer of the relevant committee of Federal Medical Centre, Keffi, or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particular;
- that none of the directors of the company has been convicted by any court for any criminal offence involving financial impropriety; and
- that the company is not in any receivership, insolvency or bankruptcy;

(viii) For Consultancy Services: Evidence of firm's Registration with relevant Medical professional bodies with current practicing licenses to practice;

(ix) For Motor Vehicle, only companies included in the National Automotive Design and Development Council approved list of Manufacturers of vehicles or their representatives should bid for the vehicle;

(x) Letter of Authorization from Original Equipment Manufacturers listed in the approved policy of procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria for bidders;

(xi) Company's Audited Account for the last three years (2018, 2019 & 2020);

(xii) Reference Letter from a reputable commercial bank in Nigeria indicating willingness to provide credit facility for the execution of the project when needed;

(xiii) Company's Profile with the Curriculum Vitae of key staff to be deployed for the project, indicating copies of their academic/professional qualifications (e.g COREN, QSRBN, ARCON, CORBON etc. for works,) and cognate experiences including photocopies of academic and professional certificates;

(xiv) Verifiable Documentary evidence of at least three (3) similar jobs executed in the last five (5) years including letters of awards, Valuation Certificates, Job Completion Certificates and photographs of the projects;

(xv) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner)

(xvi) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's letter headed paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), contact address, telephone number (preferably GSM No.), and e-mail address. The letterhead paper must bear the names and nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4.0) COLLECTION OF TENDER DOCUMENTS FOR GOODS AND WORKS

Interested companies (for supply and works) are to collect Standard Bidding Documents from the Head of Procurement unit with evidence of payment of a nonrefundable fee of N10, 000.00 only per Lot, paid into the TSA ACCOUNT NAME- FEDERAL MEDICAL CENTRE, KEFFI, PURPOSE: BIDDING DOCUMENT in any commercial bank.

(5) SUBMISSION OF TENDER DOCUMENT FOR GOODS AND WORKS

Prospective bidders are to submit bid for each lot desired two (2) hard copies each of the technical/financial bids with softcopy of financial bid only in MS Excel format by dividers and arranged as indicated above, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to the Medical Director/CE, Federal Medical Centre, Keffi Nasarawa State and clearly marked with the name/title of the project. Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and dropped in the designated tender box at the Procurement Unit (office) at the New Administrative building, Federal Medical Centre, KEFFI, old Akwanga Road, Keffi Nasarawa State within official working Days/Hours(8am-4pm) not later than **12:00hrs on Tuesday, 17 August, 2021.**

(6) OPENING OF TECHNICAL BIDS

The Technical bids will be opened immediately after the dead line for submission at 12:00hrs on Tuesday, 17 August, 2021 at the Board room of the Federal Medical Centre, Keffi, while the Financial Bids will be kept un-opened. Please, ensure that you sign the Bid submission register in the office of the head of Procurement Unit (office) at the administrative building, Federal Medical Centre, Keffi, old Akwanga Road, Keffi Nasarawa State as the Federal Medical Centre, Keffi will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Head of Procurement Unit on e-mail address: procurement@fmckeffi.gov.ng

(7.0) SUBMISSION OF EXPRESSION OF INTEREST (EOI) DOCUMENT

Interested firms are to submit two (2) bound of Expression of Interest (Eol) documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed to the Medical Director/CE, Federal Medical Centre, Keffi Nasarawa State and clearly marked with the name/title of the project. Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and dropped in the designated tender box at the Procurement Unit at the Administrative building, Federal Medical Center Keffi, dd Akwanga Road, Keffi Nasarawa State within official working Days/Hours (8am-4pm) not later than 12:00 noon on Monday 19 July, 2021

(8) OPENING OF EOI DOCUMENTS

The Eol document will be opened immediately after the deadline for submission 12:00 noon on Monday 19 July, 2021 in the Board room. Please, ensure that you sign the bid submission register in the office of the Head of Procurement Unit, at the Administrative building, FMC, Keffi, as the FMC Keffi will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Head of Procurement Unit on e-mail address: procurement@fmckeffi.gov.ng

(9.0) GENERAL INFORMATION

(i) Bids/Eol must be in English language and signed by an official authorised by the Bidder;

(ii) Bids/Eol submitted after deadline for submission would be returned un-opened;

(iii) Bidders should not Bid for more than one (1) Lot;

(iv) All cost will be borne by the Bidders;

(v) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids

Opening will be covered by video recording (link will be sent to bidders) with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;

(vi) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);

(vii) Goods & Works: Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of unsuccessful bidders will be returned un-opened

(viii) Services: Only shortlisted firms will be invited at a later date for collection of Request for Proposals;

(ix) The Federal Medical Centre, Keffi is not bound to pre-qualify/shortlist any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED

MEDICAL DIRECTOR/CHIEF EXECUTIVE

FEDERAL MEDICAL CENTRE, KEFFI